FACULTY NEEDS ASSESSMENT APPLICATION

Name of Person Submitting Request:	**Celia Huston**
Program or Service Area:	**Library**
Division:	**Library and Learning Support Services**
Date of Last Program Efficacy:	**Fall 2011**
What rating was given?	**Continuation**
3 # of FT faculty 2 # of Adjuncts	Faculty Load: 5.5 per Title V Standard (§ 58724)
Position Requested:	Librarian
Strategic Initiatives Addressed:	Access; Student Success

1. Provide a rationale for your request.

The Library requests another faculty Librarian position to ensure that student needs and class instructional needs are met in a timely manner. There has been a significant increase in the number of students who are entering the college without sufficient training in basic information literacy skills, requiring the librarians to spend more time teaching students to navigate research resources and bringing them up to speed, technology-wise, so that they can use the online catalog, databases, and computer lab.

The increased demand for direct student contact limits the amount of time librarians are able to spend supporting and developing the infrastructure of library services including database and online catalog maintenance, selection and purchasing of materials for the library collection, development of information literacy materials, and basic skill collections and services.

Historically, one faculty librarian was scheduled to work with students at the reference desk during open hours of operation. In Spring 2008, scheduling statistics showed that two or more faculty librarians were required at the reference desk for 23.7% of available hours. In Fall 2009 that number increased to 66% of the daytime hours. As of Fall 2012, in order to adequately provide service at the reference desk, two librarians are now routinely scheduled between the hours of 8 – 4; with three librarians scheduled during peak times. Workshops, class orientations, committee assignments, and other campus obligations frequently impact the reference schedule. While one librarian is always available at reference desk, this does not always meet student demand.

2. Indicate how the content of the latest Program Efficacy Report and/or most current EIS data support this request. How is the request tied to program planning? *(Reference the page number(s) where the information can be found on Program Efficacy.)*

The Library and Computer Lab have not been included in the current Educational Master Plan, but will be included in the next plan update. The Library and Computer Lab track a variety of statistical data. Data that reflects the library faculty's direct interactions with students includes working with students one-on-one at the reference desk and library orientations. (2011 Efficacy pp. 10-12; 14, 16, 20)

07/08	08/09	09/10	10/11	11/12
11,972	13,681	14,796	10,925	10,960

It is notable that between 08/09 – 11/12 there has been a 29% reduction of library hours and service days and there has only been a 20% reduction in one-on-one student contacts for reference services over the same time period. Thus what appears to be a 20% decrease in reference services is actually a 9% increase when reduced hours of operation are taken into consideration.

Another trend over the past several academic years that has impacted reference is the dramatic reduction in classes offered over the summer. Additionally, few courses offered in summer have a major research component due to the shortness of summer session.

In addition to Library orientations for classes, Library faculty began offering open campus workshops in 2010/2011. These short ½ hour workshops focus on a single aspect of library research such as: using the online catalog; evaluating Internet sources; Introduction to databases; Advanced Searching and Google Scholar. Open workshops provide students with an opportunity to enhance their research skills through hands-on learning.

3. Provide updated or additional information you wish the committee to consider *(for example: regulatory information, compliance, alternative or ongoing funding sources, updated efficiency and/or student success data or planning etc.)*

SBVC Library is below Title 5 minimums for library faculty. *Title 5 58724: Tables for minimum standards for libraries and media centers.* Based on Fall 2012 FTEs, SBVC should have 5.5 Library Faculty, but currently have only 3 full time Librarians. Adjunct faculty Librarian hours vary by semester, but range between .34 - .75.

The Library and Learning Support Services has been approved and ranked for an added faculty librarian during the past two needs assessment cycles but the position has not been opened nor filled.

4. What are the consequences of not filling this position?

As mention above, the average time of a reference interaction is increasing. The basic skills student and the technology challenged student require more one-on-one attention. Library faculty may have to reduce the number of library orientations and workshops offered so that all librarians are available to meet student demand for reference service during high demand periods.

In our current circumstances Library faculty struggle to enhance and develop infrastructure of library services including database and online catalog maintenance, development of information literacy materials, and basic skill collections and services. Important campus issues and reports such as SLOs, Program Review and Accreditation have to be discussed at the reference desk as there is little opportunity for Library faculty to have meetings without closing the reference desk.

Finally, if the position is not filled, students will soon be met with lengthy wait times for reference librarian services.

Needs Assessment Applications due to Committee by midnight on 9/28/12. Late requests not accepted.